

## **Terms and conditions**

In this application, the term Lords means the City of Subiaco.

## **Cancellations**

1. I acknowledge there will be no refund given for change of mind. However, provided 1 weeks' notice is given, Lords will offer a credit valid for a 6-month period.
2. Credit can be provided for a missed session due to illness if a medical certificate is provided. Credit will only apply if we are notified in advance of class being missed. Refunds do not apply.
3. If a session is cancelled by Lords, you will receive product credit for the cancelled session.

## **General / bookings**

1. I understand that participation in the class by myself or my child/ren is at our own risk and no liability of personal injury, loss or damage to personal effects is accepted by Lords, the City of Subiaco or its employees.
2. I agree that payment for the Lords School Holiday Program must be made upfront prior to each session and refunds are not available for any reason.
3. The Lords School Holiday Program operates during school holidays and each session is booked on an individual day basis.
4. Upfront payment for each session is required at time of booking.
5. Parent/guardians are not required to be present for the duration of the sessions but must always be on call in case Lords need to get in contact, and available to pick-up upon request.
6. Lords School Holiday Program is a licence-exempt program and therefore the Child Care Rebate does not apply.
7. Sessions do not operate on public holidays.
8. If children are picked up after 3:00pm, a \$30.00 late pick-up fee will be charged for the first 30 minutes of lateness, and \$30 accumulatively applied every 30 minutes thereafter. The late pick-up fee must be paid upon sign-out.
9. Lords may change the program structure, content, or equipment at any time.
10. Children should be medically and physically able to participate in physical activity and parent/guardians accept the inherent risks of undertaking exercise on their behalf.
11. Children and parents enter the Facility and surrounds and/or participate in programs, utilise the equipment and/or take advantage of services offered by Lords at their own risk.
12. Children must behave appropriately while participating in Lords program and will not engage in disruptive, dangerous, or inappropriate conduct. If the child demonstrates intolerable behaviours that present risk to themselves, Lords property or others, parents/guardians will be notified to collect the child immediately and future bookings may be refused.

13. I agree to allow Lords to take photographs of the child(ren) in my charge and grant permission for these to be used by Lords staff to promote in publications, articles, promotional material, websites, and social media.

### **Age Grouping**

1. Participants aged 6–15 years will be grouped according to age, ability, and friendships to ensure safety, fairness, and positive social interaction.
2. Activity challenges and supervision will be tailored to suit each group's age and skill level.
3. Staff may adjust groups during the day to balance numbers and enhance participant experience.

### **Medical Conditions / Allergies**

1. Parents/guardians are to submit a Medical Disclosure Form (found on your confirmation email) and a copy of the child's action plan for any illness, allergy, or condition.
2. Lords staff are to be notified of any medical conditions and/or allergies prior to attending the School Holiday Program.
3. Parents agree to abide by any program specific guidelines provided by Lords.
4. In case of emergency, parents/guardians give Lords staff permission to seek medical emergency services and call an ambulance if required.
5. Parents/guardians understand that Lords staff are not required to be trained in handling disabilities outside of standard behavioural training. All staff are required to hold a valid Working with Children Check.
6. Any medication to be administered by Lords staff must be provided in a pharmacist-prepared Webster pack, clearly labelled with the child's name and dosage instructions. Medication not supplied in this format will not be accepted or administered.

I acknowledge and agree that these terms and conditions apply to my course enrolment.