

LORDS BIRTHDAY PARTY TERMS & CONDITIONS

Bookings

- Birthday party bookings must be made a minimum of two (2) weeks prior to the requested party date.
- All bookings are subject to availability and are not confirmed until written confirmation has been received from Lords Recreation Centre.
- Lords Birthday Parties cater for children turning 7-12 years of age.
- Party packages and inclusions are subject to change without notice.

Deposits & Payments

- A non-refundable deposit of \$50 is required to secure all party bookings.
- Deposits must be paid no later than two (2) weeks prior to the party date.
- Final guest numbers must be confirmed no later than the Friday a week prior to the party.
- Full payment must be finalised no later than the Friday a week prior to the party.
- Once final numbers and payment have been received, no changes or refunds can be made.
- No refunds, credits, or transfers will be provided for non-attendance or last-minute cancellations.

Party Numbers & Supervision

- Maximum party capacities apply and must not be exceeded.
- Parents/guardians are responsible for supervising children outside of structured party activities.
- Lords staff are responsible for delivering activities only and are not responsible for individual child supervision, behaviour management, or toileting assistance.
- Lords Recreation Centre reserves the right to remove participants from activities if behaviour is deemed unsafe, disruptive, or inappropriate.

Food & Decorations

- Lords Recreation Centre does not provide catering.
- Families are welcome to bring their own food, birthday cake, candles, matches, plates, and decorations.
- Alcohol is strictly prohibited.
- Decorations and balloons are permitted; however, confetti, glitter, smoke machines, and wall adhesives are not permitted.
- All decorations and personal items must be removed by the conclusion of the booking time.

Party Room & Facility Use

- The party room/function space must be left in a clean and tidy condition, with rubbish placed in the bins provided.
- Access to the party room is only permitted during the allocated booking time.
- Parties must vacate the room promptly at the conclusion of their booking to allow for venue turnover and cleaning.
- Any damages caused to Lords property or equipment during the party may result in repair or replacement costs being charged to the booking holder.

Safety & Participation

- Enclosed footwear must be worn during all activities unless otherwise instructed by staff.
- Participants must follow all staff instructions and venue rules at all times.
- Lords Recreation Centre reserves the right to modify activities due to safety concerns, staffing, or operational requirements.

Photography & Media

- Photos or videos may occasionally be taken for promotional purposes. Please notify staff prior to the party if you do not wish for your child to appear in any promotional material.

Cancellations

- Cancellations made more than fourteen (14) days prior to the party may be eligible for a transfer to another available date, at management discretion.
- Cancellations within fourteen (14) days of the party will forfeit the deposit paid.

Liability

- Participation in activities is undertaken at the participant's own risk.
- Lords Recreation Centre accepts no responsibility for lost, stolen, or damaged personal belongings brought into the venue.